



Republic of the Philippines
CENTRAL PHILIPPINES STATE UNIVERSITY
Kabankalan City, Negros Occidental 6111
Website: www.cpsu.edu.ph
E-mail add: cpsu_main@cpsu.edu.ph / nsca_kabcity@yahoo.com.ph
Contact No.: 09173015565 (Mobile); (034) 702-9903 (Landline)
ISO 9001:2015 Certificate Registration Number: 01 100 1834939

OFFICE OF THE BOARD SECRETARY

MINUTES OF MEETING OF ADMINISTRATIVE COUNCIL

Date : September 7, 2023

Time : Started 10:11 AM
Adjourned Meeting: 3:33 PM

Venue : Via Zoom Cloud Teleconference

AGENDA:

- 1. Admin and Finance Update**
- 2. Administrative Matters**
 - Cpsu Foundation and Charter Day preparation
- 3. MOAs/MOUs**
 - MOU with SDO Kabankalan City c/o CCS
 - MOA (Moises Padilla)
 - MOA (Hinoba-an)
- 4. Other Matters**
 - Grad School Concerns
 - Centralize Classes for Grad School
 - Student Concerns (uniform, boarding house, etc)
 - Electronic Signature

ATTENDANCE (Please see attached sheet)

Presiding Officer – Dr. Marc Alexei Caesar B. Badajos

PRELIMINARIES

Dr. Marc Alexei Caesar Badajos, CPSU Vice President for Administration and Finance, presided over the meeting. He asked the body for additional matters to be included in the agenda. The meeting started with a prayer.

The Secretary mentioned that mostly of the members of the administrative council are present, hence quorum was declared by the Presiding Officer.

Some more comments were asked, since there was none, upon motion duly made by Dr. Deocares and was duly seconded by Dr. Alfaras agenda presented was adopted.
CARRIED.

DISCUSSION PROPER

1. Administrative and Finance Update;

The report was presented by Dr. Badajos, the VPAF.

- CPSU Ranked 158 of 300 Global Top Innovative Universities
- CPSU ranked 1000+ in Time Higher Education Impact Ranking 2021
- Bureau of Immigrations accredits CPSU for International Student Exchange program for 2023-2027. The first and only school in Negros Occidental



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- DBM granted 93 plantilla item for non-teaching personnel for the Main Campus.
- 37.312 million Bid projects
- Approval of the Board of Regents of the CPSU LUDIP for 10 campuses
- Operationalization of the CPSU Campus Wifi. MIS office was able to issue 300 vouchers already to students.

Dr. Badajos mentioned that operations of the Peso Wifi inside the campus is not allowed for they were not able to ask permit or permission to operate. To show respect, they have to asked approval or inform the MIS about their operations.

- In terms of the budget utilization rate (GAA) we are already 50.54% which means CPSU was able to disburse already 50% of the budget as of June.
- CPSU have obligated BUR of 74.51% which is around 521.7 million
- He also clarified about the budget of the university the lowers for almost 11 million. He mentioned that there is reduction in the Free Higher Education Subsidy or the Tuition and Miscellaneous of the students. He added that before, CPSU receives 279 million (2021 and 2022). However, in 2024, they were able to noticed that the enrollment in 2021 only reached up to 250 million. That it why is 2024, it was reduced by 30 million. He emphasized to stick on the absorptive capacity and actual enrollment because there will be difficulties in looking for fund to pay for the students who exceed the capacity of the University. He highlighted that it is the reason why CPSU has suffered from budget reduction
- He also mentioned that PS increased and there are personnels who were reclassified.
- He also added that there is also increased in the MOOE due to the inflation.
- In terms of income, there is a very low-income utilization particularly in Retained Income due to a combination of non-requests from end uses, long period (more than one year) of project implementation, sports activities falling within the last quarter of the year, and late award of some projects. He added that some of these are fiduciary fund and can't be utilized

2. Administrative Matters

Cpsu Foundation and Charter Day preparation

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL UNANIMOUSLY ADOPTED THE PROPOSED SCHEDULE AND ACTIVITIES FOR THE 77TH FOUNDATION ANNIVERSARY CELBRATION OF CPSU STARTING OCTOBER 1, 2023 (ARRIVAL DATE) TO OCTOBER 6, 2023.



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RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, THAT SOME EXTENSION CMAMPUSES WILL JOIN IN THE MAIN CAMPUS AND THERE WILL BE 6 UNITS FROM THE MAIN CAMPUS. THE DIFFERENT UNITS/TEAM ARE AS FOLLOW:

1. CAF
2. CBM AND CAS
3. CCJE
4. COE
5. COTED
6. CCS
7. HINIGARAN CAMPUS
8. SAN CARLOS CAMPUS
9. MOISES PADILLA CAMPUS
10. SIPALAY CAMPUS (SELECTED SPORTS EVENT ONLY)
11. VICTORIAS CAMPUS (CULTURAL EVENT ONLY)

RESOLVE FURTHERMORE, AS IT IS HEREBY FURTHERMORE RESOLVED, THAT THE TOURNAMENT SYSTEM THAT WILL BE ADOPTED IN DIFFERENT SPORTS ACTIVITIES OF CPSU IS AS FOLLOWS:

- 7 TEAMS BELOW- DOUBLE ELIMINATION
- 8 TEAMS AND ABOVE- BRACKETING

- SINGLE ROUND ROBIN AND CROSSOVER FOR SEMI AND FINALS

UNANIMOUSLY ADOPTED.

3. MOU/ MOA;

MOU with SDO Kabankalan

Mr. Corold Romano presented the agendum to the Administrative Council.

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, that after thorough deliberation on the matter, the ADMINISTRATIVE Council **UNANIMOUSLY endorsed** TO THE HONORABLE BOARD OF REGENTS FOR THE AUTHORITY OF THE PRESIDENT enter into and TO SIGN THE MEMORANDUM OF AGREEMENT/



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understanding between cpsu and deped division of kabankalan city for the the Adopt-a-School Program of deped in which Central Philippines State University offers to provide public schools with digital literacy training, basic computer services, learning support, and access to computer laboratories, facilities, and equipment.

UNANIMOUSLY ENDORSED.

MOU with Isabela LGU/ Moises Padilla and World Vision

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY ENDORSED** TO THE HONORABLE BOARD OF REGENTS FOR THE AUTHORITY OF THE PRESIDENT ENTER INTO AND TO SIGN THE MEMORANDUM OF AGREEMENT/ UNDERSTANDING BETWEEN CPSU AND WORLD VISION DEVELOPMENT FOUNDATION, INC. (WORLD VISION) FOR THE ECONOMIC DEVELOPMENT IN WHICH CPSU SHALL IDENTIFIED/ PROVIDE THE RESOURCE SPEAKER/ EXPERT FOR THE WORD VISION TRAINING TO THE COMMUNITY .

UNANIMOUSLY ENDORSED.

MOU with SAGEP

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY DEFERRED** THE REQUEST ENDORSEMENT TO THE HONORABLE BOARD OF REGENTS FOR THE AUTHORITY OF THE PRESIDENT ENTER INTO AND TO SIGN THE MEMORANDUM OF AGREEMENT BETWEEN CPSU AND SOCIETY FOR SUSTAINABLE AGRICULTURE AND ENVIRONMENTAL PROTECTION FOR THE NURSERY PROJECT IN HINOBA-AN CAMPUS SUBJECT FOR REVIEW THE PROVISIONS SET FORTH ON THE DEED OF DONATION OF THE SCHOOL SITE OF THE CAMPUS TO CHECK FOR LIMITATIONS ON THE USE OF THE AREA SINCE IT HAS NO TITLE YET THAT IS NAMED UNDER CPSU;

RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, THE PROVISIONS ON THE COSTS OF THE USE OF WATER AND ELECTRICITY FOR THE NURSERY SHOULD CLEARLY STATE WHO WILL PAY FOR THEM, AND THE SAGGEP SHOULD PRESENT THEIR CERTIFICATE OR REGISTRATION AS A LEGAL ENTITY.



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UNANIMOUSLY ENDORSED.

MOU with Hinoba-an Local Radio

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY DEFERRED** THE REQUEST ENDORSEMENT TO THE HONORABLE BOARD OF REGENTS FOR THE AUTHORITY OF THE PRESIDENT ENTER INTO AND TO SIGN THE MEMORANDUM OF AGREEMENT BETWEEN CPSU AND LOCAL GOVERNMENT UNIT OF HINOBA-AN LOCAL RADIO STATION 100.5 FM ALAGAD RADIO PROVIDING 1 HR RADIO SEGMENT EVERY FRIDAY TO CPSU SUBJECT FOR THE CONFIRMATION OF THE FRANCHISE OF THE SAID LOCAL STATION.

RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, THAT IT HAS THE SAME FREQUENCY WITH THE CPSU RADYO MUSCOVADO SWEET FM AND IT MIGHT CREATE CONFUSION WITH THE BOARD IF WHO IS THE REAL OWNER OF THE FREQUENCY.

UNANIMOUSLY DEFERRED.

MOU with DEPED Hinoba-an

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY ENDORSED** TO THE HONORABLE BOARD OF REGENTS THE AUTHORITY OF THE PRESIDENT ENTER INTO AND TO SIGN THE MEMORANDUM OF AGREEMENT BETWEEN CPSU AND DIVISION OF NEGROS OCCIDENTAL, PUBLIC SCHOOLS DISTRICT OF HINOBA-AN CLUSTER I AND II TO ENHANCE INITIATIVE ON RESEARCH AND EXTENSION FOR TEACHERS AND LEARNERS THROUGH EFFECTIVE KNOWLEDGE-TRANSFER/ UTILIZATION.

RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, THAT THE SUPERINTENDENT SHOULD ONLY SERVE AS A WITNESS AND THAT IT SHOULD BE SIGNED BY THE REGIONAL DIRECTOR.

UNANIMOUSLY ENDORSED.

4. Other Matters



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Graduate School Concerns

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** THAT IN ORDER TO ACCOMMODATE GRADUATE STUDENTS WHO WOULD LIKE TO PAY FOR THEIR ENROLLMENT, EACH CAMPUS' CASHIER OFFICE/CDO WILL PLAN SATURDAYS WITH OFFICE HOURS. CPSU WILL RELEASE AN OFFICE ORDER FOR THE SAID PURPOSE. ADDITIONALLY, THE CPSU ADMINISTRATIVE COUNCIL NOTED THAT IT WOULD BE CHALLENGING TO HAVE ANOTHER PLATFORM FOR PAYMENTS SUCH AS GCASH, PAYMAY, AND REMITTANCE BECAUSE IT WOULD NEED BOARD APPROVAL.

RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, THAT THE CPSU GRADUATE SCHOOL WILL NO LONGER RENEW THE MEMORANDUM OF UNDERSTANDING WITH THE LA CARLOTA CITY COLLEGE AND STUDENTS FROM LA CARLOTA CITY COLLEGE WILL BE ENROLLED AT THE CPSU MAIN CAMPUS FOR THEIR REMAINING CLASSES AND THESIS WRITING;

RESOLVE FURTHERMORE, AS IT IS HEREBY FURTHERMORE RESOLVED, THAT GRADUATE STUDENTS WITH REMAINING BALANCES AT EXTENSION CAMPUSES SHOULD PAY THE BALANCES OFF FIRST, AND THE INSTITUTION OUGHT TO ISSUE A CLEARANCE SLIP AS PROOF THAT THEY HAVE BEEN RELEASED FROM THEIR PREVIOUS OBLIGATIONS. A LIST OF THE STUDENTS WHOSE OLD ACCOUNTS WEREN'T CLEARED SHOULD BE SUBMITTED TO THE MAIN CAMPUS.

UNANIMOUSLY APPROVED.

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** TO MOVED TO DATE OF CEREMONIAL GRADUATION OF THE GRADUATE SCHOOL ON OCTOBER 28, 2023.

UNANIMOUSLY APPROVED.

Student Concerns (uniform, boarding house, etc)

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:



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RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY NOTED** THAT STUDENT WILL BE GIVEN TWO (2) MONTHS TO PREPARE FOR THEIR UNIVERSAL UNIFORM.

RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED, THAT AS A GENDER SENSITIVE AND UNIVERSITY THAT PROMOTES GENDER EQUALITY, FREEDOM OF GENDER EXPRESSION THROUGH CROSS-DRESSING IS ALLOWED EXCEPT FOR CCJE AND COTED STUDENTS WITH SEPARATE GUIDELINES ON THE DRESSCODE AND STUDENTS SHOULD NOT BE DISCRIMATED BECAUSE OF THEIR SEXUAL ORIENTATION, GENDER IDENTITY AND EXPRESSION AS LONG AS THEY DO NOT VIOLATE THE CPSU CODE AND DO THEIR ACADEMIC OBLIGATIONS.

RESOLVE FURTHERMORE, AS IT IS HEREBY FURTHERMORE RESOLVED, THERE SHOULD BE NO HAIRCUT INTERVENTION ESPECIALLY IF THEY ARE NOT CCJE AND ROTC STUDENTS. STUDENTS ARE ALSO ALLOWED TO COLOR THEIR HAIRS.

UNANIMOUSLY ENDORSED.

Electronic Signature

Upon motion duly made by Dr. Pilipinas Ma. D. Jareño, duly seconded by Dr. Micheal Bacolod and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

RESOLVE, AS IT IS HEREBY RESOLVED, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY NOTED** THAT THE DIGITAL SIGNATURE IS ONLY FOR THOSE WHO ARE WILLING TO HAVE THEIR SIGNATURE REGISTERED UNDER DICT AND OPTIONAL ONLY.

UNANIMOUSLY NOTED.

ADJOURNMENT OF MEETING

Since there was no other business to be taken up, the meeting adjourned at 3:33 in the afternoon.

Prepared by:

SGD. NELLY N. CABUAL
Board Secretary V/
Council Secretary



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ATTESTED:

SGD. ENGR. MARC ALEXEI CAESAR B. BADAJOS, Ph.D.
VPAA/Vice Chair
Presiding



CENTRAL PHILIPPINES STATE UNIVERSITY
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ATTENDANCE SHEET

Event: Administrative Council Meeting

Date: Sept. 7, 2023 Venue: Accreditation Room via Hybrid Conferencing

Organizing Department/s Vice President for Admin and Finance Office

	NAME	POSITION/ DESIGNATION/ FUNCTIONAL AREA	CAMPUS	CELLPHONE NUMBER	SIGNATURE	
					AM	PM
11.	ALFARAS, RIZA STEPHANIE A., EDD					
12.	JAREÑO, PILIPINAS MA. D., PHD					
13.	BILLEN, DOMINIC L.					
14.	BADAJOS, MARIA CRISTINA C.					
15.	CARPIO, FLORA L., PHD					
16.	CASTOR, SALVADOR C., PHD					
17.	CASTRO, ELEANOR F., PHD					
18.	DAYONO, NOEL S.					
19.	DEGILLO, JIMMY O., PHD					
20.	DEOCARES, MOODY S., PHD					



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Organizing Department/s: Vice President for Admin and Finance Office

	NAME	POSITION/ DESIGNATION/ FUNCTIONAL AREA	CAMPUS	CELLPHONE NUMBER	SIGNATURE	
					AM	PM
21.	EMOY, JOSEPHINE ASUNCION R. PHD					
22.	ESCORIAL, RYAN B., DIT					
23.	JUNGCO, GRENNY I., PHD					
24.	LEDUNA, MARY GRACE NOREEN P., PHD					
25.	LUMBA, ANGELIE ROSE L., PHD	Reserch Director				
26.	MALACAPAY, MARJON C., PhD	RTE Director				
27.	MARINO, ELEUTERIO D., III					
28.	NALAGON, ALEJANDRO E. PHD					
29.	PEDROSA, MARYVIC P., PHD					
30.	ROBLES, RACHEL T.					
31.	SERISOLA, JANET P.	 Admin Director				



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Organizing Department/s:

Vice President for Admin and Finance Office

	NAME	POSITION/ DESIGNATION/ FUNCTIONAL AREA	CAMPUS	CELLPHONE NUMBER	SIGNATURE	
					AM	PM
32.	BALOGO, KEN M.	C.A. SAAI Groups	SCC	09176290174		
33.	BORRES, GERMA T., PHD	CAMPUS ADMIN	CAVAYAN	09178059637		
34.	ESCOBER, JOE-AN MAE G., PhD	CAMPUS ADMIN	MURCIA	09142290623		
35.	FERRARIS, ERVIN P., PhD	Campus Admin	Sipalay			
36.	FORDENTE, NOEL B.	Campus Victoria	Victorias			
37.	GEQUILLANA, ROSEMAE G.	Campus Moriongan	Moriongan			
38.	LACIDA, JR., WILLY L.	Campus Admin	Ulog	09178314535		
39.	MISAJON, CHIM C., PHD	Campus Admin	Condoni	091051975371		
40.	PANGANIBAN, GLADYS L.	Campus Admin	Hinobaran	09151422924		
41.	MANANAP, MANELYN L., PhD	ETC - Vallejo	Vallejo	09453001321		



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Organizing Department/s:

Vice President for Admin and Finance Office

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					AM	PM
42.	PREDO, GREGORIO D.	Campus Admin	Hinigaran			
43.	TRIO, VICENTE, JR. M.	Budget Officer	Main			
44.	BOLINAS, HENRY C., PhD	CAD	MAIN			
45.	SUMONGSONG, ELFRED M.	Acctnt III	Main			
46.	TOLEDO, JANE T.	Records Officer	Main			
47.	VARGAS, FREIA L. PhD	HMMO	Main	0912471104		
48.	LOBRIQUE, RHONELO M.	REGISTRAR III	MAIN			
49.	FETILUNA, JULUIS R.		Main			
50.	LLAMAS, MA. SOCORRO T.			0917 800000		
51.	DURAN, KRISTINE C.					



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Event: Administrative Council Meeting

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Organizing Department/s: Vice President for Admin and Finance Office

	NAME	POSITION/ DESIGNATION/ FUNCTIONAL AREA	CAMPUS	CELLPHONE NUMBER	SIGNATURE	
					AM	PM
52.	BESANA, KRISTINE	Procurement Officer	Main			
53.	PONTINO, JOEL	SECURITY	Main	09065		
54.	CABUAL, NELLY N.	Proc Serv U	Main	0917220735		
55.	BELLO, ANDRELYN E.					
56.	JADOLOS, CRIS JOHN V.					
57.	Gabia, L.A.	Sound	Main			
58.	Pandac Roselle Joy	QA Staff	Main			
59.	Rondo Alyne Joy	QA Staff	Main			
60.						